



GOVERNMENT OF ASSAM

অসম ৰাজ্যিক গ্ৰামীণ জীৱিকা অভিযান

ASSAM STATE RURAL LIVELIHOODS MISSION SOCIETY

NABAJYOTI NAGAR, SIVA NATH GOGOI PATH, GUWAHATI, ASSAM-781037



No: ASRLMS/HR/RECRUITMENT/276/2013-14/46

Date: 17/02/2016

ADVERTISEMENT

Online applications are invited for filling up following vacancies on contractual basis under Assam State Rural Livelihoods Mission Society.

Sl/ No	Positions	Age (years)	Level	No of Posts	Reservation	Qualification and Experience	Gross Salary (Rs) PM
1	Chief Operating Officer (Programme Functions)	Below 50	State	1	UR 1	Post-Graduate degree with 10+ years post qualification experience in social /community development sector, out of which at least 3 Years should be on relevant domain like Social Mobilization, Institution Building & Capacity Building, Financial Inclusion, Livelihoods & Marketing, Skill and Placement etc.	84,000/-
2	State Project Manager (Social Mobilization, Institution Building & Capacity Building)	32-45	State	1	UR 1	Post-Graduate degree with 7+ years Post qualification Experience in social /community development sector, out of which at least 2 Years should be on relevant domain like Social Mobilization, Institution Building & Capacity Building, Financial Inclusion, Livelihoods & Marketing, Skill and Placement etc.	63,000/-

Sl/ No	Positions	Age (years)	Level	No of Posts	Reservation	Qualification and Experience	Gross Salary (Rs) PM
3	State Project Manager (HR ,Administration & Capacity Building of Staff)	32-45	State	1	UR 1	Post-Graduate degree in Human Resource /MBA (HR) with 7+ years Post qualification Experience in HR agency /company with considerable scale and size, out of which at least 2 Years should be in Rural Development /Community development sector.	63,000/-
4	State Project Manager (Livelihoods & Marketing)	32-45	State	1	UR 1	Post-Graduate degree with 7+ years Post qualification Experience in social /community development sector, out of which at least 2 Years should be on relevant domain like Social Mobilization, Institution Building & Capacity Building, Financial Inclusion, Livelihoods & Marketing, Skill and Placement etc.	63,000/-
5	State Project Manager (Monitoring & Evaluation, Management Information System)	32-45	State	1	UR 1	Post-Graduate degree with 7+ years Post qualification Experience in social /community development project of considerable scale and size, out of which at least 2 Years should be in M & E of Rural Development /Community development sector.	63,000/-
6	Project Manager (Social Mobilization, Institution Building & Capacity Building)	30-40	State	1	UR 1	Post-Graduate degree with 5+ years post qualification experience in social /community development sector, out of which at least 1 Year should be on relevant domain like Social Mobilization, Institution Building & Capacity Building, Financial Inclusion, Livelihoods & Marketing, Skill and Placement etc.	49,000/-

Sl/ No	Positions	Age (years)	Level	No of Posts	Reservation	Qualification and Experience	Gross Salary (Rs) PM
7	Project Manager (Livelihoods & Marketing)	30-40	State	1	UR 1	Post-Graduate degree with 5+ years post qualification experience in social/community development sector, out of which at least 1 Years should be on relevant domain like Social Mobilization, Institution Building & Capacity Building, Financial Inclusion, Livelihoods & Marketing, Skill and Placement etc.	49,000/-
8	Project Manager (Social Development & Knowledge Management & Communication)	30-40	State	1	UR 1	Post-Graduate degree with 5+ years post qualification experience in social /community development sector out of which 1 year should be in Knowledge Management & Communication.	49,000/-
9	Project Executive (HR)	25-40	State	1	UR 1	Post-Graduate degree with 3+ years post qualification relevant experience in social/community development sector, out of which at least 1 Year should be on HR management.	42,000/-
10	Project Executive (MIS)	25-40	State	1	UR 1	MCA/MSc-IT having experience in documentation, reporting, data analysis and online monitoring activities in Social/Community Development projects. Working Knowledge of data management software will be desirable with 3+ Years of post qualification experience in MIS related works in Govt./Private sector.	42,000/-
11	Project Assistant (Livelihoods and Marketing)	23-40	State	1	UR 1	Post Graduate Degree with 2+ years post qualification in relevant domain.	35,000/-

Sl/ No	Positions	Age (years)	Level	No of Posts	Reservation	Qualification and Experience	Gross Salary (Rs) PM
12	MIS Assistant	23-40	State	1	UR 1	BCA/BSc-IT, proficiency in computer typing, data entry and report generation and good knowledge of MS-Office with 2+ years of post qualification experience in MIS related works in Govt./Private sector.	21,560/-
13	PS to SMD	23-40	State	1	UR 1	Post-Graduate degree in any discipline with 1 year diploma in computer application from recognized institutes having proficiency in communication, drafting skills and knowledge in Stenography. Candidates having experience in handling EPBAX, FAX and other computer applications will be given preference.	21,560/-
14	Office Assistant.	23-40	State	6	UR 3, OBC 2, ST (P) 1.	Graduate in any discipline with knowledge in computer applications.	12,000/-
15	District Project Manager	30-40	District	2	UR 1, OBC 1	Post-Graduate degree with 3+ years post qualification experience in social /community development sector, out of which at least 1 Year should be on relevant domain like Social Mobilization, Institution Building & Capacity Building, Financial Inclusion, Livelihoods & Marketing, Skill and Placement etc.	42,000/-
16	District Functional Expert (HR & M&E)	25-40	District	2	UR 1, OBC 1	Post-Graduate degree with 2+ years post qualification experience in social/ community development sector.	35,000/-

Sl/ No	Positions	Age (years)	Level	No of Posts	Reservation	Qualification and Experience	Gross Salary (Rs) PM
17	District Functional Expert (Financial Inclusion)	25-40	District	2	UR 1, OBC 1	Post-Graduate degree with 2+ years post qualification experience in social/ community development sector.	35,000/-
18	District Functional Expert (Livelihoods & Marketing)	25-40	District	2	UR 1, ST(P) 1	Post-Graduate degree with 2+ years post qualification experience in social/ community development sector.	35,000/-
19	District Functional Expert (Social Mobilization, Institution Building & Capacity Building)	25-40	District	3	UR 1, ST (P) 1, SC 1	Post-Graduate degree with 2+ years post qualification experience in social/ community development sector	35,000/-
20	District MIS Manager	25-40	District	2	UR 1, OBC 1	MCA/MSc-IT having experience in documentation, reporting, data analysis and online monitoring activities in Social/Community Development projects with 2+ years post qualification experience in MIS related works in Govt./Private sector. Working Knowledge of data management software will be essential.	25,000/-
21	District Acct. Manager	25-40	District	1	UR 1	Post-Graduate degree in Commerce/CA/ICWA with 2+ years post qualification experience in Finance/Accounts related works in Govt./Private sector. Candidates having experience in working in Projects/Schemes funded by World Bank/GoI or Social/Community development project will be preferred	28,000/-
22	Block Project Manager	25-40	Block	10	UR 3, OBC 4, SC 2, ST (H) 1.	Post Graduate degree with 2+ years post qualification experience in social/ community development sector.	35,000/-

Sl/ No	Positions	Age (years)	Level	No of Posts	Reservation	Qualification and Experience	Gross Salary (Rs) PM
23	Block Coordinator	23-40	Block	98	UR 33, OBC 36, SC 13, ST (P) 10, ST (H) 6.	Graduate with 1+ year post qualification experience in social/ community development sector.	21,560/-
24	Block Accountant	23-40	Block	28	UR 14, OBC 8, ST (P) 3, SC 2, ST (H) 1	Graduate degree in Commerce with 1+ year post qualification experience in Finance /Accounts related works in Govt./Private sector. Candidates having experience in working in Project/Schemes funded by World Bank/GoI or Social/Community development sector project will be preferred.	21,000/-
25	Block MIS Executive	23-40	Block	34	UR 18, OBC 9, ST (H) 2, ST (P) 3, SC 2.	BCA/B.Sc.-IT with 1+ year post qualification experience in MIS related works in Govt./Private sector. Working knowledge of data management software will be desirable.	21,000/-
26	Office Assistant	23-40	Block	29	UR 15, OBC 8, ST (P) 3, SC 2, ST (H) 1.	Graduate in any discipline with knowledge in computer applications.	12,000/-

Terms and Conditions:

1. Link for submission of online application will be available at www.asrlms.in from 10.00am of 18/02/2016.
2. Last date of submission of online application is **29.02.2016 (till midnight)**.
3. Candidates willing to apply for more than one post shall have to submit separate application for each post.
4. Initially this engagement will be for one year. Based on performance and requirement of the mission, contract may further be extended.
5. In addition to the gross salary as mentioned above, selected candidates after joining will be entitled to get other allowances, benefits like Provident Fund, Medical Insurance, Group Accident Insurance and performance linked incentives as per rules of the Assam State Rural Livelihoods Mission Society. They will also be entitled to get annual increment @10% of gross salary. However these benefits are subject to change, depending upon circumstances.

6. District and Block level positions are transferable and may be posted anywhere in the State as per requirement of the Society.
7. The short listed candidates have to appear for an interview and /or written test for which no TA/DA shall be paid.
8. Incomplete application shall be rejected without giving any information and only shortlisted candidates will be called for written test and/or interview.
9. Number of posts may vary depending upon budget provision in the Annual Action Plan for the year 2016-17.
10. For any other updates, the candidates are advised to visit this website regularly.
11. Application submitted, other than the online mode, will not be considered.

Sd/-
State Mission Director
Assam State Rural Livelihoods Mission