



Advt. No. : HPU/Part-II/2015

Opening Date of Online Application : 11.07.2015

Closing Date of Online Application: 10.08.2015

Haryana Power Utilities viz. Haryana Power Generation Corporation Limited (HPGCL), Haryana Vidyut Prasaran Nigam Limited (HVPNL), Uttar Haryana Bijli Vitran Nigam Limited (UHBVNL) & Dakshin Haryana Bijli Vitran Nigam Limited (DHBVNL) invite applications from eligible Indian nationals for the following posts through online applications, latest by **10.08.2015**. Recruitment is being done in association with Power Grid Corporation of India Limited:-

1) Vacancy details

Name of the Post & Post ID	Name of the Power Utility where the vacancy exist	Total no. of vacancies	UR	SC	BC		SBC	EBP(G)	PwD	ESM				OSP			
					BC-A	BC-B				Gen	SC	BC-A	BC-B	Gen	SC	BC-A	BC-B
Junior Engineer (Elect.) Post ID-91	HVPNL	166	39	28	20	14	17	17	04 (02-OL= 1 Gen + 1 SC) (2-PD=1 Gen + 1 BC-A)	11	03	04	04	02	02	01	00
	UHBVNL	26	03	05	04	02	02	03		02	01	01	01	00	01	01	00
Junior Engineer (IT) within the cadre of JE(Elect.) Post ID-92	HVPNL	20	05	03	02	02	02	02		02	01	01	00	00	00	00	00
	UHBVNL	07	03	01	01	01	01	00		00	00	00	00	00	00	00	00
Junior Engineer (Civil) Post ID-93	HVPNL	29	08	04	02	03	02	03		02	01	01	01	00	01	01	00
	UHBVNL	04	03	01	00	00	00	00		00	00	00	00	00	00	00	00
	DHBVNL	14	05	02	02	01	01	02		01	00	00	00	00	00	00	00
	HPGCL	22	07	03	02	02	02	02		02	01	01	00	00	00	00	00

Abbreviations : UR-Unreserved SC – Scheduled Caste ; BC-A - Backward Class (A)- ; BC-B –Backward Class (B) ; SBC – Special Backward Class ; EBP(G) –Economically Backward Persons(General) ; ESM – Ex-Servicemen ; PwD – Persons with Disabilities ;OSP – Outstanding Sports Person ; OH – Orthopedically Handicapped ; PD – Partially Deaf ; OL – One Leg

2) Details of Essential Qualification required:-

Name of the Post	Essential qualification
Junior Engineer (Elect.)	<p>a) Full-time 3 years Diploma in Electrical/Electrical & Electronics Engineering from any institute recognized by AICTE or by a State board of Technical Education with a minimum 60% marks in respect of General Category candidates and 55% marks in respect of SC category candidates of Haryana domicile.</p> <p>OR</p> <p>Full-time Bachelor degree in Electrical/ Electrical & Electronics Engineering or equivalent degree from a university duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General Category candidates and 55% marks in respect of SC category candidates of Haryana domicile.</p> <p>b) Must have passed Hindi / Sanskrit up to Matric standard.</p>
Junior Engineer (IT) within the cadre of JE(Elect.)	<p>a) Full-time 3 years Diploma in Computer Science & Engineering/Computer Engineering/Information Technology from any institute recognized by AICTE or by a State board of Technical Education with a minimum 60% marks in respect of General Category candidates and 55% marks in respect of SC category candidates of Haryana domicile.</p> <p>OR</p> <p>Full-time Bachelor degree in Computer Science & Engineering/Computer Engineering/Information Technology or equivalent degree from a university duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General Category candidates and 55% marks in respect of SC category candidates of Haryana domicile.</p> <p>b) Must have passed Hindi / Sanskrit up to Matric standard.</p>
Junior Engineer (Civil)	<p>a) Full-time 3 years Diploma in Civil Engineering from any institute recognized by AICTE or by a State board of Technical Education with a minimum 60% marks in respect of General Category candidates and 55% marks in respect of SC category candidates of Haryana domicile.</p> <p>OR</p> <p>Full-time Bachelor degree in Civil Engineering or equivalent degree from a university duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General Category candidates and 55% marks in respect of SC category candidates of Haryana domicile.</p> <p>b) Must have passed Hindi / Sanskrit up to Matric standard.</p>

Note-

1. Relaxation in % age of marks is only admissible for SC candidates of Haryana domicile. Minimum requisite %age in qualification for SC Candidates from other States shall be at par with General candidates
2. No relaxation for other categories like BC/SBC/EBP (G)/OSP/ESM/PWD as well for employees of HPUs is admissible in %age of marks.
3. Candidates with correspondence qualification are not eligible.
3. Candidates appearing in final year/semester of Degree/Diploma are not eligible.
4. Candidates with only full time Degree or Diploma are eligible to apply.
5. In case of equivalent qualification, the equivalency shall be checked at the time of interview.

3) Age Limit(To be reckoned from last date for deposit of fee through Bank Challan):-

Category	Minimum Permissible Age	Maximum Permissible Age
General	18 years	42 years
SC/BC-A/BC-B/SBC/EBP(G)(Haryana domicile only)	18 years	42 years ,relaxable up to 5 years
ESM(Haryana domicile only)	18 years	42 years with relaxation up to continuous military service added by 3 years
Outstanding Sports Persons(Haryana domicile only)	18 years	42 years
PWD(Haryana domicile only)	18 years	42 years ,relaxable up to 10 years over and above the relaxation in age admissible in respective category of the applicant
Employees of Haryana Power Utilities	18 years	42 years, relaxable to the extent of service rendered by them in HPUs provided they apply through proper channel

Relaxation in Age:

- i) Relaxation in upper age to SC/BC/SBC/EBP (G)/PWD/ESM/OSP candidates shall be as per Haryana Govt. instructions.
- ii) No additional relaxation in age permissible to OSP except within their respective category.
- iii) No relaxation in age permissible to candidates who are not domiciles of Haryana state irrespective of their category.

4) Identification of posts for PwD categories:-

Name of the Post	Sub-Category*
Junior Engineer (Elect.)	OH-OL, HH-PD

5) Pay Scale:

Name of the Post	Pay Scale
Junior Engineer (Elect.)	Rs. 9300-34800+3800/- Grade pay
Junior Engineer (IT) within the cadre of JE(Elect.)	Rs. 9300-34800+3800/- Grade pay
Junior Engineer (Civil)	Rs. 9300-34800+3800/- Grade pay

6) Selection Process

1. The Selection Process shall consist of written test and Interview. Written test marks shall carry the weightage of 90% and interview marks shall carry weightage of 10% marks.
2. Written Test shall be of Objective Type of two hours duration in **English medium only**, consisting of two parts –
 - a) Part-I consists of Professional Knowledge Test with 120 questions having specific questions of respective discipline.
 - b) Part-II consists of Aptitude Test 50 questions on vocabulary, verbal comprehension, quantitative aptitude, reasoning ability, ability to determine data sufficiency, Interpretation of graphs/charts/tables; numerical ability etc. All questions carry equal marks. Wrong and multiple answers would result in negative marks of 1/4.
 - c) To qualify against unreserved vacancies, candidates have to score at least 50% marks in Written Test. For reserved vacancies, the qualifying criterion in Written Test is 45% marks.
3. In order to get shortlisted for interview, candidates must qualify in the Written Test.
4. No qualifying marks are prescribed for interview.
5. The candidates who qualify the written test shall be called for interview in the ratio of 1:2 w.r.t their respective category.
6. No TA shall be admissible for appearing the written test
7. The Offer of Appointment shall be issued to the suitable candidates in the order of merit by the respective HPU, based on the requirement.

7) Venue for Written test

The venue for the written test shall be at Chandigarh/Panchkula and Delhi. Candidates shall have the option to select any one of these venues. However in case sufficient test centers are available at these venues, then HPUs and recruitment partner POWERGRID reserves the right to conduct the written test in the cities beyond Delhi/Chandigarh/Panchkula

8) Physical fitness & Pre-employment medical examination

Applicants should have sound health. Squint and Color Blindness (partial or full) is a disqualification. No relaxation in HPU Medical Norms is allowed. Appointment of selected candidates will be subject to their being found medically fit in the Pre-Employment Medical Examination. The selected candidates will be required to produce Medical fitness certificate required for first entry in the service from the Civil Surgeon of any district in Haryana State or Director, Medical Services, HVPNL Panchkula before joining the service.

9) Service liability

Selected candidates are liable to be posted at any of the locations/divisions/Units/Office of HPU for which they have been selected.

10) Relaxations and Concessions

1. Reservation/Relaxations/Concessions for SC/Backward classes/ESM/PwD/Sports persons/DESM/Freedom Fighters and their children/grand children shall be given to the candidates belonging to /domicile of Haryana only and shall be regulated as per Government of Haryana Guidelines. Candidates belonging to these categories but not domiciles of Haryana shall be considered against unreserved vacancies only.
2. For Ex-servicemen of Haryana domicile with a minimum of six months continuous service, the age relaxation is to the extent of period spent in service plus 3 years over & above the category relaxation.
3. The ESM candidates of Haryana domicile are exempted from payment of fees & dependents of ESM are required to pay fees as applicable for General, SC, BC, SBC & EBP category candidates as the case may be.
4. If suitable ESM of Haryana are not available only then dependent sons/daughters of ESM will be considered against the posts reserved for ESM.
5. The dependent sons/daughters of ESM who fulfill all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM to the extent of non-availability of suitable ESM candidates. This entitlement would be available to one dependent child only.
6. Candidates claiming dependent sons/daughters of Ex-Servicemen must submit the latest eligibility certificate issued by Secretary, Zila Sainik Board, Haryana (specifically indicating the name of post for which the candidate is applying) in support of their claim along with hard/printed copy of the online application form at the time of interview. Mere dependent certificate will not be entertained.
7. None of the persons mentioned below shall fall within the definition of word "Dependent of Ex-Servicemen" :
 - (a) A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, bank balance etc.
 - (b) A person may be working on adhoc basis on the post advertised or somewhere else.
 - (c) A person who is a member of Joint Hindu Family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the Joint Hindu Family and is obliged to pass on all his income to Karta and draws money for his subsistence from the pool of the Joint Hindu Family with the consent of the Karta.
 - (d) A person who is a member of the Joint Hindu Family is employed on adhoc basis but he is otherwise dependent on his father.
8. Persons suffering from not less than 40% of the relevant disability (Orthopedically Handicapped-OL) and (Hearing handicapped-PD), who are domiciles of Haryana, shall only be eligible for availing relaxation for PwD.
9. Reservation/ Relaxation / Concession for Persons with Disability is subject to submission of Disability Certificate issued by a Government Medical Board in the prescribed format at the time of application.
10. Reservation/ Relaxation for Backward Class candidates will be subject to submission of attested copy of Backward class certificate in the format prescribed by the Govt. of Haryana, issued by the competent authority at time of application
11. Reservation/ Relaxation for SC candidates will be subject to submission of attested copy of SC certificate in the format prescribed by the Govt. of Haryana, issued by the competent authority at time of application.

12. Persons claiming Reservation/Relaxations/Concessions against SC/Backward classes/PwD/Ex-Servicemen/Sports quota must also submit an attested copy of certificate of Domicile of Haryana as per prescribed format, along with their applications at the time of interview
13. Reservation for freedom fighters & their children / grandchildren of Haryana:
- The reservation will be applicable only if quota reserved for Ex-Servicemen or Backward Classes remain unfilled to that extent due to non-availability of suitable Ex-Servicemen or their dependents or non-availability of suitable candidates from backward classes.
 - Overall reservation either from the unfilled vacancies of Ex-Servicemen or from the Backward classes for Freedom fighters/their Children/grandchildren will remain limited to 2% only.
 - This benefit will be available to grandchildren i.e., sons or daughters of sons and daughters (Paternal as well as Maternal) of the Freedom Fighters

11) **Application fee**

The Non-refundable/Non-transferrable Application fee as mentioned below shall be payable at the time of application.

General Category		SC/BC/SBC/EBP(G) Category of Haryana only	
Male	Female	Male	Female
Rs.150/-	Rs.75/-	Rs.35/-	Rs.18/-
Application fee for OSP candidates of Haryana domicile is as per their respective category i.e Gen/SC/BC/EBPG and gender ESM Candidates of Haryana domicile are exempted from Fee however dependents of ESM are required to pay fees as applicable to respective categories. HPU employees are not exempted from fee Only PwD candidates who are domicile of Haryana shall be allowed exemption in fee.			

12) **How to apply**

- Applications can be made online only. Interested and eligible candidates may apply online by logging on to **hvpn.gov.in>Recruitment/career section-> Job opportunities**. The link for online application is also available on the career sections of the respective HPUs websites addressed as under:-www.uhbnv.com, www.dhbnv.com, www.hpgcl.gov.in
- The online application link shall remain active from **11.07.2015 (00:00Hrs.) to 10.08.2015 (23:59 Hrs.)**.
- Applicants are advised to read the instructions page carefully prior to filling of online application format.
- Applicants shall be allowed to make one application only. In case a candidate submits more than one application for the same post, the application against which the bank challan is deposited, shall only be considered. Further, if a candidate deposits bank challan for two applications for the same post, the application with the latest registration number shall only be considered.
- The candidates should fill-in all the details in the online application form. Candidates fulfilling the eligibility criteria are required to indicate their preference for HPU at earmarked place in the Application Format. Applicant shall also upload scanned copy of their latest passport size photograph and **signature in black ink**.
- After applying online, a Registration no. and a password will be generated. Candidates are advised to note down the registration no. and password for future reference of application status and reprinting of online filled application form, challan form, Admit card for written test etc..Admit card for the written test shall be provided online to the eligible candidates. Details for downloading of Admit card shall be announced on **www.hvpn.gov.in** subsequently.
- After successful submission of application, candidates can take print out of application form and Fee challan.
- Please deposit the fee in any State Bank of India branches after 2 bank working days of filling online application and fee challan generation.
- Candidate can approach any branch of SBI with the challan for depositing the fees. Candidate will have to deposit prescribed application fees + bank charges of Rs. 60/- to SBI

10. Candidates who fail to deposit the fees (application fees + bank charges) by **12.08.2015**, their candidature shall be rejected without further correspondence.
11. The application Fees shall not be refunded/transferred under any circumstances.
12. **No hard copy of the application form or documents in support of candidature is to be forwarded to any of the HPU or the recruitment partner (POWERGRID) at the time of application.**
13. **No offline form will be accepted. Application once filled, submitted and fee deposited, cannot be altered/edited/changed.**
14. **Eligible Employees of HPUs, after submitting online application are also essentially required to apply through proper channel by submitting hard copy of online application form while mentioning their designation, company and place of posting along with copy of valid Identity card issued by HPU. Only those HPU candidates shall be considered whose name figures in the list of eligible candidates provided by HPUs.**
15. In case the candidates qualify the written test and are called for interview, they are required to bring the following documents in original as well as a copy of each for verification:-

Sno.	Details of documents
1	Printout of application form
2	Proof of Date of Birth - Matriculation Certificate / Birth Certificate
3	Proof of Professional/Educational Qualification along with mark sheets of all years / semesters of following examination –
4	(a) BE/B. Tech. /B. Sc. Engg. or equivalent degree in Electrical/Electrical & Electronics/ Computer Science & Engineering/Computer Engineering/Information Technology/Civil discipline (as applicable)
	(b) Diploma in Electrical/Electrical & Electronics/ Computer Science & Engineering/Computer Engineering/Information Technology/Civil discipline (as applicable)
	(c) Additional qualification, if any.
5	Proof of norms adopted by the University/ Institute to convert CGPA/OGPA/DGPA into percentage.
6	SC/BC/SBC/EBP(G) /PWD/OSP Category Certificate, if applicable.
7	Domicile certificate of Haryana certificate if claiming relaxation benefits under SC/BC/SBC/EBP(G) /PWD/OSP/ESM Category
8	Disability Certificate in case of PwD candidate.
9	Discharge Certificate in case of Ex-Servicemen.
10	Sports gradation certificate in case of OSP

13) GENERAL CONDITIONS

1. Only Indian Nationals of age 18 years or above (**as on 12.08.2015**) are eligible to apply. Cut-off date for all eligibility criteria shall be the last date of depositing of application fee i.e **12.08.2015**.
2. Before applying, the candidate should ensure that he/she fulfills the eligibility criteria and other norms mentioned in this advertisement. Candidates **awaiting their final result** in essential qualification as on date of submission of application **will not be considered as eligible**.
3. Essential qualification should be from a recognized Institution or University. Candidates, who have obtained degrees or diplomas for various courses from any institution declared fake by the University Grants Commission or not recognized by State Technical Education board, Haryana or AICTE shall not be eligible for being considered for recruitment to the posts advertised.
4. Candidates fulfilling the eligibility criteria are required to indicate their preference for HPU at an earmarked place in the Application Format.

5. The certificates pertaining to domicile/SC/BC/SBC/EBP (G)/OSP must be as per the prescribed format enclosed with this advertisement.
6. No document is required to be submitted at the time of application.
7. The Written Test shall be conducted at Chandigarh/Panchkula and Delhi. Applicants shall mention their preference of Test centre at appropriate place given in the Application format. However written test can also be conducted in cities beyond Chandigarh/Panchkula and Delhi, in case of non-availability of adequate test venues/infrastructure in these cities.
8. No journey fare/TA reimbursement shall be made for appearing in the written test.
9. HPUs reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/ selection process, if need so arises, without issuing any further notice or assigning any reason thereof.
10. Regarding percentage of marks in essential qualification, the percentage awarded by the University/Board/Institute shall be considered. Wherever CGPA/OGPA/DGPA or Letter Grade in a degree / diploma is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by University / Institute. In absence of any proof of norms/formula adopted by the University/Board/ Institute to convert CGPA/OGPA/DGPA into percentage, the rating so obtained will be divided by maximum grade points and multiplied by 100 to work out to the equivalent percentage.
11. Candidates working with Govt. / PSU other than HPUs are required to produce "No Objection Certificate" at the time of Interview.
12. No correspondence regarding this recruitment made in Complaint Management System of any of the HPU or recruitment partner POWERGRID shall be entertained. Further queries pertaining to this recruitment may be referred to dshr@hvpn.gov.in with title "Special Recruitment-Post ID, Post name: subject" in the subject line. Applicants may please note this email ID . RTI queries may be addressed to SPIO-cum-AE/RTI, HVPNL,Panchkula-spiohq@hvpn.gov.in. No other e-mail/telephone handling system for the recruitment shall be maintained either by any of the HPUs or recruitment partner POWERGRID.:-
13. The Offer of Appointment shall be issued to the suitable candidates by the HPUs on the basis of merit and based on requirement. Appointment of selected candidates will be subject to their medical fitness as per prescribed standards of the HPUs.
14. Legal jurisdiction will be Chandigarh/Panchkula in case of any legal case /dispute.
15. Candidature is liable to be rejected at any stage of recruitment/ selection process or after joining, if any information provided by the candidate is not found in conformity with the eligibility criteria notified. Canvassing in any form during any stage of the recruitment shall lead to cancellation of candidature.
16. Mere appearance in written test or submission of online application does not guarantee the adequacy of candidature for being considered for further selection process.
17. Eligibility of the candidates can be checked at any stage during/after the selection process. Candidature is liable to be rejected at any stage of recruitment/ selection process or after joining, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or if HPUs comes across any evidence / knowledge that the qualification, experience and any other particulars indicated in application / other forms / formats are not recognized / false / misleading and / or amounts to suppression of information / particulars which should have been brought to the notice of HPUs .
18. Applications not in conformity with the requirements mentioned above/not submitted online or incomplete or without application fee will be rejected and no correspondence shall be entertained in this regard.
19. All information regarding this recruitment process would be made available in the career section of HPUs websites bearing the following addresses only. Applicants are advised to check the web site periodically for important updates.
www.uhbvn.com, www.dhbvn.com, www.hpgcl.gov.in www.hvpn.gov.in
20. **Admission to the written test will be on production of admit card only. Exact date and venue of examination shall be intimated through Admit Card. The Admit cards for Written Test of eligible candidates will be made available only in the Candidate Login which shall be made available to all candidates and can be accessed by them with their e-mail ID and unique Registration No.**
21. **The OMR Sheets (Answer Sheets) will be scanned by Computer. So there is no provision of re-checking / re-evaluation of OMR Sheets.**

22. No request for change of examination centre will be entertained after submission of application form. However, HPUs/POWERGRID [Recruitment Partner] reserves the right to cancel or add any centre depending on the requirement.
23. All documents must have been issued before the cutoff date mentioned for the said purpose.
24. Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
25. The certificates pertaining to domicile/ SC/ BC/ SBC/ EBP(G)/ OSP must be as per the prescribed format enclosed with this advertisement.
26. Complaints attributable to compatibility of the Client Systems, ignorance of users, and non-availability of internet connectivity or any other aspects beyond the direct control of HPUs/POWERGRID employees or systems will not be entertained.
27. Applicants may please note that the recruitment is being done for the Posts of HPUs by POWERGRID as recruitment partner as per settled terms and Conditions and in no way entitles them to any claim, whatsoever for employment with our recruitment partner POWERGRID. The contents of this Advertisement are full and final.

14) Important Dates

S No.	Description	Date/Time
1	Opening date for Online submission of applications	11.07.2015 (00:00Hrs.)
2	Closing date of online submission of applications	10.08.2015 (23:59 Hrs.)
3	Opening Date of depositing fees in any SBI branch through Challan	14.07.2015
4	Closing date of depositing fees in any SBI branch through Challan	12.08.2015
5	Cut-off date for the purpose of Upper Age limit (last date of depositing of application fee)	12.08.2015

-----XXXXXXXXXXXX-----

Office of the Chief Secretary Haryana
General Administration Department

Annexure 3
Format of the Caste Certificate



जाति प्रमाणपत्र / CASTE CERTIFICATE

हरियाणा सरकार / Government of Haryana

हरियाणा सरकार के शासनादेश No.Citizen Services/2014/01 के अनुसार जारी।
Issued as per the G.O. No. Citizen Services/2014/01 of Government of Haryana.

प्रमाणित किया जा रहा है कि निम्नलिखित सूचना राज्य के 'निवासी डेटाबेस' में जाति के मूल रिकॉर्ड पर आधारित है।

Certified that the following Information has been taken from the original record of caste in the "State Resident Database".

नाम Name	
"आधार" संख्या / UID No.	
पिता का नाम Father's Name	
"आधार" संख्या / UID No.	
माता का नाम Mother's Name	
"आधार" संख्या / UID No.	
वर्तमान पता Current Address	
जाति Caste	
जाति वर्ग Caste Category	



जारी करने की तिथि / Date of Issuance:

यह प्रमाणपत्र कंप्यूटर द्वारा जारी किया गया है। यह बिना किसी हस्ताक्षर के वैध एवं मान्य है। इस की प्रामाणिकता नीचे दिए गये लिंक से सत्यापित की जा सकती है।
लघुचित्र, आर्यदूत के अनुरोध पर हरियाणा ई-सेवा के आपसोप डाटा पर हस्ताक्षर करने तथा मोहर लगाने के लिए विद्यमान है।

This is a computer-generated certificate. It is valid without any signature. Its authenticity can be verified at the link given below. However, Haryana e-Seva operators are authorised to affix their signature and stamp upon request of the applicant.

सत्यापन लिंक / Verification Link:



जाति प्रमाणपत्र / CASTE CERTIFICATE

हरियाणा सरकार / Government of Haryana

हरियाणा सरकार के शासनानुसार No.Citizen Services/2014/01 के अनुसार जारी।
Issued as per the G.O. No. Citizen Services/2014/01 of Government of Haryana.

प्रमाणित किया जाता है कि
This is to certify that:

नाम Name	
पिता का नाम Father's Name	
निवासी (पता) Resident of (address)	

belongs to the caste (category):

जाति (वर्ग) के हैं।

OBCs ONLY:

This person does not belong to the section (creamy layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M. No. 36012/22/93-Estt (SCT) dated 08.09.1993 and O.M. No. 11-13/2013-U-Policy dated 31.05.2013.

Space for Photograph
(if available)

Notes:

Schedule Castes are certified as per:

1. The Constitution (Scheduled Castes) Order, 1950.
2. The Punjab Reorganization Act, 1956.

Other Backward Classes are certified as per:

1. Government of India, Ministry of Welfare, Resolution No. 12011/68/93-BCC(Q), dated the 10th September, 1993, published in the Gazette of India, Extraordinary, Part-I, No. 186, dated the 13th September, 1993.

जारी करने की तिथि / Date of Issuance:

यह प्रमाणपत्र कंप्यूटर द्वारा जारी किया गया है। यह बिना किसी हस्ताक्षर के वैध एवं मान्य है। इस की प्रामाणिकता नीचे दिये गये लिंक से सत्यापित की जा सकती है।
तथापि, आवेदक के अनुरोध पर हरियाणा ई-सेवा के अपरेटर इस पर हस्ताक्षर करने तथा मोहर लगाने के लिए प्रियवृत्त हैं।

This is a computer-generated certificate. It is valid without any signature. Its authenticity can be verified at the link given below. However, Haryana e-Seva operators are authorised to affix their signature and stamp upon request of the applicant.

सत्यापन लिंक / Verification Link:

Photo of
Applicant to be
attested by the
Issuing
Authority

Certificate Sr. No...../Year...../Teh.....

SPECIAL BACKWARD CLASS CERTIFICATE

This is to certify that Shri/Smt./Kumari _____
son/daughter of Shri. _____ resident of _____ village/town
_____ Tehsil _____ District _____ of the State/Union
Territory _____ belongs to the _____ Caste. This caste has been
declared as Special Backward Class by the State Government vide letter No.
22/10/2013-1GS-III dated 28.02.2013.

2. Shri/Smt/Kumari _____ and/or his/her family ordinarily
reside(s) in _____ Village/Town _____ of Tehsil _____
District _____ of the State/Union Territory _____.

3. This is to certify that he/she does not belong to the person/section
(Creamy layer) as per State Govt. letter No.1170-SW(1)-95 dated 7-6-1995, No.
22/36/2000-3/SS-III dated 09.08.2000 & No. 213-SW(1)-2010 dated 31-8-2010.

4. This certificate has been issued keeping in view State Government
instructions relating to this subject issued from time to time.

Signature with seal of Issuing Authority
Full Name.....

Designation.....

Address with

Telephone No. with code.....

Place.....

Date.....

- **Issuing Authority:** Tehsildar-cum- Executive Magistrate,
Naib Tehsildar-cum- Executive Magistrate.
Head of Department in case of Government
employees.
- Strike out the paragraph which is not applicable.
- For instructions refer to www.csharyana.gov.in

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

Certificate No. _____ Date: _____

DISABILITY CERTIFICATE

Recent Photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board.

This is certified that Shri/Smt/Kum _____ son/wife/daughter of Shri _____ age _____ sex _____ identification marks (s) _____ is suffering from permanent disability of following category

A. Locomotor or cerebral palsy

- BL-Both legs affected but not arms
- BA-Both arms affected

(a) Impaired reach
(b) Weakness of grip

- OL-One leg affected (right or left)

(a) Impaired reach
(b) Weakness of grip
(c) Ataxic

- OA-One arm affected

(a) Impaired reach
(b) Weakness of grip
(c) Ataxic

- BH-Stiff back and hips (cannot sit or stoop)
- MW-Muscular weakness and limited physical endurance

B. Blindness or Low Vision:

- (i) B-Blind
- (ii) PE-Partially Blind

C. Hearing impairment:

- (i) D-Deaf
 - (ii) PI-Partially Deaf
- (Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of _____ years _____ months.

3. Percentage of disability in his/her case is _____ percent

4. Sh./Smt./Kum _____ meets the following physical requirement for discharge of his/her duties:-

- (i) F-can perform work by manipulating with fingers. Yes/No
- (ii) PP-can perform work by pulling and pushing. Yes/No
- (iii) L-can perform work by lifting. Yes/No
- (iv) KC-can perform work by kneeling and crouching. Yes/No
- (v) B-can perform work by bending. Yes/No
- (vi) S-can perform work by sitting. Yes/No
- (vii) ST-can perform work by standing. Yes/No
- (viii) W-can perform work by walking. Yes/No
- (ix) SE-can perform work by seeing. Yes/No
- (x) H-can perform work by hearing/speaking. Yes/No
- (xi) RW-can perform work by reading and writing. Yes/No

(Dr. _____)

(Dr. _____)

(Dr. _____)

Member
Medical Board 1

Member
Medical Board

Chairperson
Medical Board

Countersigned by the Medical
Superintendent /CMO/Head of
Hospital (with seal)

OFFICE OF THE SDM/ TEHSILDAR
HARYANA RESIDENCE CERTIFICATE

Certified that Shri _____

S/O Sh. _____

Resident of Village/Town _____

District _____ immovable property at _____

In the State of Haryana for the past _____ years.

PLACE

DATE

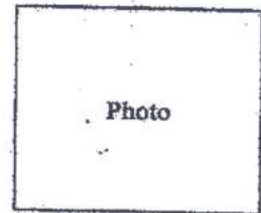
This certificate has been issued on the verification of Patwari/Kannugo/Nambardar/
Sarpanch.

SDM/TEHSILDAR

This validity of Resident Certificate shall be as long as the holder of this Certificate
maintains his above residential address in Haryana State.

1/68
Hry. Sports No.....

HARYANA ADMINISTRATION DIRECTORATE OF SPORTS



Photo

SPORTS GRADATION CERTIFICATE

This is to certify that Mr./Miss _____
Son / daughter of Sh. _____ resident of _____
has been adjudged as Grade _____ Sportsman / Sportswoman
_____ by this Directorate.

The Sports Gradation Certificate has been issued by the
department on the basis of original Sports achievements/
certificates produced by the applicant.

Verified particulars of achievements are:

Team represented	Name of competition	Date(s)	Venue(s)	Position secured

**DIRECTOR SPORTS,
HARYANA**

Haryana Government

Certificate Sr. No...../Year...../Teh.....

Photo of
Applicant to be
attested by the
Issuing Authority

**CERTIFICATE FOR ECONOMICALLY BACKWARD PERSON IN THE
GENERAL CASTES CATEGORY**

This is to certify that Shri/Smt./Kumari _____
son/daughter of Shri. _____ resident of _____ village/town
_____ Tehsil _____ District _____ of the
_____ State/Union Territory _____ caste _____ belongs to the
category of Economically Backward Person in the General Castes Category.

2. This certificate has been issued in accordance with the Haryana
Government notification No. 733 SW (1)-2013 dated 20.09.2013 issued by
Welfare of SC & BC Department and letter No. 22/10/2013-1GS-III dated
28.02.2013 and other instructions issued in the matter from time to time.

Signature with seal of Issuing Authority

Full Name.....

Designation.....

Address with Telephone No. with code.....

Place.....

Date.....

- **Issuing Authority:** Tehsildar-cum- Executive Magistrate,
Naib Tehsildar-cum- Executive Magistrate.
Head of Department in case of Government
employees.
- Strike out the paragraph which is not applicable.
- For instructions refer to www.csharyana.gov.in