

## **AIR INDIA AIR TRANSPORT SERVICES LIMITED**

(A WHOLLY OWNED SUBSIDIARY OF AIR INDIA LTD.)

Air India Air Transport Services Limited (AIATSL) wishes to engage Ex –Servicemen (Army, Navy and Air force) in the rank of JCO and NCO or equivalent Rank who meet with the requirements stipulated herein for suitable positions to perform ground duties at the Workshop / Airport on a Fixed Term Contract basis for a period of Three years which may be renewed subject to their performance and the requirement of the Company, to fill-in the existing vacancies as shown below and to maintain a wait-list for vacancies arising in future.

**2.** The number of vacancies are indicative and reservation will be as per the Presidential Directives. The actual reservation of vacancies would depend upon the prevailing strength at the time of appointment.

<b>Region</b>	<b>No.of Post</b>	<b>Walk - in Date&amp; Time</b>	<b>Venue</b>
<b>Western Region</b>			
Ahmedabad - 2 Surat- 3 Vadodara- 3 Diu-1 Rajkot- 3 Jamnagar- 3 Bhuj - 3 Bhavnagar- 1	19	27.12.2016 0900 hrs to 1200 hrs	The Metropole Hotel Near RTO Circle, Subhash Bridge Corner, Ahmedabad, Gujarat - 380027
Mumbai - 138 Goa - 2	140	27.12.2016 0900 hrs to 1200 hrs	Air India Air Transport Services Ltd. Systems & Training Division 2 <sup>nd</sup> floor, GSD Complex,Near Gate No-5, Near Sahar Police Station, Sahar Andheri (E) Mumbai – 400 099
Pune - 5 Aurangabad - 3	8	27.12.2016 0900 hrs to 1200 hrs	Air India Ltd. 39/B, Wellesly Road Near Sangam Bridge, Opp.Old R.T.O Pune – 411 001
Nagpur – 3	3	27.12.2016 0900 hrs to 1200 hrs	Air India City Booking Office, Ravindra Nath Tagore Marg, Civil Lines, Nagpur – 440 001

<b>Southern Region</b>			
Chennai – 57 Hubli- 1 Tirupati- 2	60	27.12.2016 0900 hrs to 1200 hrs	AIATSL GH-SBU Air India Unity Complex, Pallavaram Cantonment, Chennai – 600 043
Trichy- 1 Madurai- 1 Coimbatore - 1	3	27.12.2016 0900 hrs to 1200 hrs	Air India Booking Office Amaloorpavi Complex, 4A, Dindugal Main Road, Karumandapam, Trichy – 620 001
Cochin – 34 Kozhikode- 15 Agatti- 1	50	30.12.2016 0900 hrs to 1200 hrs	Air India Administrative office 1 <sup>st</sup> Floor, Air lines Offices Building, Cochin International Airport, Nedumbassery Cochin - 683111
Vijaywada- 2 Visakhapatnam- 3	5	30.12.2016 0900 hrs to 1200 hrs	City Booking office Air India Ltd Opposite to Hotel Kandhari,40-16-8/1 Behind Indian Bank, M.G.Road, Vijaywada – 520 010
<b>Northern Region</b>			
Chandigarh- 4 Amritsar –7 Bhatinda-2 Ludhiana- 2 Dharmshala- 2 Pantnagar- 2 Kullu-2	21	27.12.2016 0900 hrs to 1200 hrs	Air India Back office Reservation office upper level , Chandigarh International Airport, Civil Ait Terminal Village Jhiurheri Chandigarh, Punjab - 160004
Lucknow- 4 Varanasi- 2 Agra-1 Gorakhpur-2 Kanpur-2 Allahabad- 1	12	27.12.2016 0900 hrs to 1200 hrs	Hotel Cross Road C-1/18 Transport Nagar, Near Land Rover Showroom, Shaheed Path, Lucknow – 226 012

Jammu-4 Srinagar- 6 Leh-4	14	27.12.2016 0900 hrs to 1200 hrs	Hotel Asia, Nehru Market, Jammu – 180004
Bhopal- 3 Khajuraho –1 Indore-2 Raipur-4 Jabalpur-2	12	27.12.2016 0900 hrs to 1200 hrs	O/o Station In-charge Air India Air Transport Services Ltd.(AIATSL) Raja Bhoj Airport, Gandhi Nagar, Bhopal (MP), Pin – 462 036
Jaipur – 6 Jodhpur – 4 Udaipur – 4	14	27.12.2016 0900 hrs to 1200 hrs	HOTEL ROYAL ORCHID, TONK ROAD, NEAR DURGAPURA CROSS ROAD, JAIPUR.
<b>Eastern Region</b>			
Gaya-3 Kolkata-33 Bagdogra-1 Bhubaneswar-5 Patna- 3 Port Blair- 3 Ranchi-3	51	27.12.2016 0900 hrs to 1200 hrs	Air India Ltd. Engineering Complex New Technical Area, Dum Dum, Kolkatta – 700 052 (Opposite to Airport SPEED POST office)
Aizwal-1 Agartala-3 Dimapur-3 Dibrugarh-3 Guwahati-5 Imphal-1 Lilabari-1 Shilong - 3 Silchar-3 Tezpur-3	26	27.12.2016 0900 hrs to 1200 hrs	Air India Ltd. Airlines House, Dr.R.P.Road, Ganeshguri, Guwahati – 781 006

**Applicants meeting with the eligibility criteria mentioned in this advertisement, as on 01 November 2016, are required to WALK-IN in person, to the venue on the date and time as specified above.**

**The duties to be carried out for the post mentioned below will comprise of operating Ground Handling Equipment, Driving Ground Handling Equipment, Maintenance of Equipment & Supervisory activities. Depending on the rank of the Suitable Candidates, they will be placed in suitable positions.**

### **3. SR.RAMP SERVICE AGENT - I**

#### **ELIGIBILITY CRITERIA AS ON : 01 NOVEMBER 2016**

- (i) The Ex- servicemen candidates who are JCO or Equivalent rank in the services will be appointed as Sr. RSA – I. The candidates so appointed will have to obtain HMT license, if not already possessing within the next 1 year of appointment.
- (ii) SELECTION PROCEDURE: Screening
- (iii) Starting Emoluments : Rs. 20,700/- Per month

### **4. RAMP SERVICE AGENT - I**

#### **ELIGIBILITY CRITERIA AS ON : 01 NOVEMBER 2016**

- (i) The Ex- servicemen candidates who are NCO or Equivalent rank in the services will be Appointed as RSA – I. The candidates so appointed will have to obtain HMT license, if not already possessing within the next 1 year of appointment.
- (ii) Selection Procedure: Screening
- (ii) Starting Emoluments : Rs.17,250/- Per month

**While there is no upper age limit the prospective candidate should be physically and medically fit to carry out the duties of the post.**

## 5. HOW TO APPLY :

Applicants meeting with the eligibility criteria mentioned in this Advertisement, as on **1<sup>ST</sup> Novemebr 2016**, are required to WALK-IN in person, to the venue, on the date and time as specified above along with the **testimonials and Original Discharge Card**. Application Form should be duly filled-in along with copies of the /certificates (as per attached application format with this advertisement.)

5.i A recent (not more than 3 months old) coloured passport size photograph of the full face (front view) should be pasted neatly in the space provided in the application form.

5.ii Self-attested copies of the supporting documents in respect of Item Nos. **3,4,8,11,12,13,14,15,16 & 18** of the Application Form must be submitted along with the application. **Original Certificates should not be submitted along with the application but should be brought for verification.** The Company is not responsible for returning any original copy/ies of Certificates /Testimonials submitted with the application.

5.iii Candidates belonging to OBC category must submit a duly attested photocopy of the Caste Certificate in the format as prescribed by Government of India, issued by the Competent Authority. The certificate, inter-alia, must specifically state that the candidate does not belong to socially advanced sections excluded from the benefits of reservation for OBC in civil posts and services under the Government of India. The Certificate should also contain the **'Creamy Layer' Exclusion clause**. The OBC Certificate produced by the candidates should be as per the Central List of OBCs published by the **Govt. of India and not by the State Government.**

5.iv Applicants working in Government / Semi-Government / Public Sector Undertakings or autonomous bodies, must walk-in with the completed Application Form routed through proper channel or along with "No Objection Certificate" from their current employer.

## 6. GENERAL CONDITIONS :

6.i The short listed candidates will be considered for engagement on a fixed term Contract basis for a period of Three years, subject to their turn in merit order, availability of vacancies in consideration with reservation for SC/ST/OBC and Medical fitness prescribed for the post. Placement of the selected candidates will be as per the operational requirement and at the sole discretion of the Management.

- 6.ii Period of the Contract: Fixed Term Contract for a period of three years Extendable depending on the individual performance of the company. This Contract could also be terminated earlier at the discretion of the Management during the tenure of contract and/or in the event of unsatisfactory performance. The job is transferable to any station in India.
- 6.iii Consideration of SC/ST/OBC candidates will be as per the Government Directives on reservation of posts.
- 6.iv SC/ST candidates called for screening residing beyond 80 kms. from the venue, and not employed in any Government / Semi-Government / Public Sector Undertaking or Autonomous Bodies, will be re-imbursed second class to & fro rail / bus fare by the shortest route as per rules, subject to submission of a request in the prescribed format and on production of evidence to that effect.
- 6.v Applications which are unsigned / incomplete / mutilated / received after the prescribed date will not be considered.
- 6.vi The applicants / candidates must ensure that they fulfill all the eligibility criteria, as on **01<sup>st</sup> November 2016** and that the particulars furnished by them in the application are correct in all respects. At any stage of the Selection Process, if the particulars provided by the candidates in the Application or testimonials supplied are found incorrect / false or not meeting with the eligibility requirements prescribed for the post, the candidature is liable to be rejected and, if appointed, services will be terminated, without giving any notice or reasons thereof.
- 6.vii Any canvassing by or on behalf of the candidate or bringing political or other outside influence, with regard to their engagement / selection shall be considered as **DISQUALIFICATION**.
- 6.viii Blank Application format is given below.

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**AIR INDIA AIR TRANSPORT SERVICES LIMITED**

(A WHOLLY OWNED SUBSIDIARY OF AIR INDIA LTD)

ADVT : November 2016

For Office Use Only

Advertisement	Employment Exchange	SC/ST/OBC/GEN / Ex-SM	Token No.	Eligible/Not-Eligible ( E/NE )	Remarks
Token / slip issued at the time of Registration to be attached with Application			Signature of the registering Officer		

**FORMAT OF APPLICATION**

To,

Paste Recent colour Photograph & sign across

**AIR INDIA AIR TRANSPORT SERVICES LTD.**

1<sup>st</sup> Floor, Transport Workshop Building.  
Air India GSD Complex,  
Sahar, Andheri (East),  
**MUMBAI - 400 099.**

**POSITION APPLIED FOR :** \_\_\_\_\_

**Selected Station :** \_\_\_\_\_

1. Full Name : ( In BLOCK letters )

\_\_\_\_\_

*First*

*Middle*

*Surname*

2. Father's Name : \_\_\_\_\_

3. Date of Birth : (DD / MM / YYYY) \_\_\_\_\_

4. Place and State of Birth : \_\_\_\_\_

5. Address for correspondence : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Pin Code** \_\_\_\_\_

**State :** \_\_\_\_\_

a) Telephone No. : Residence (with STD Code): \_\_\_\_\_

b) Mobile No. : \_\_\_\_\_ c) Email ID : \_\_\_\_\_  
(Mandatory) (Mandatory)

6. Gender : Male / Female

7. Marital Status : Mark 'X' in appropriate box.

Unmarried	Married	Divorcee	Widow (er)	Separated

8. Nationality : \_\_\_\_\_ 9. Religion : \_\_\_\_\_

10. Mother Tongue : \_\_\_\_\_

11. PAN No : \_\_\_\_\_ 12. Aadhar Card No. \_\_\_\_\_

13. Discharge Card details : \_\_\_\_\_ 14. HMV License No. \_\_\_\_\_

15. a) Whether SC / ST / OBC / GENERAL :( ALSO MENTION SUB-CASTE)

Sub-Caste	SC	ST	OBC	General

(Indicate Category to which you belong by marking 'X' in the appropriate box.)

If SC/ST – attach copy of the Caste Certificate.



If OBC, furnish latest Certificate including the “Non-Creamy layer clause”.  
OBC community should be as per the Central List of OBCs published by the Government of India

- b) Whether Ex-Serviceman : Yes / No  
 If ‘Yes’, furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents)
- c) Whether from Police Services : Yes / No  
 (Furnish details)
- d) Whether working in any Govt : Yes / No  
 Semi-Govt. / Public Sector  
 Undertaking or autonomous body  
 If “Yes”, enclose “No Objection Certificate”

16. Educational Qualifications : (Matriculation / SSC onwards)

<b>Examination(s) Passed</b>  (Specify Degree e.g.BA/BSc/BCom, etc. / Diploma / Course)	<b>Name of the University / Institution</b>	<b>Date, Month &amp; Year of Passing</b>	<b>Duration</b>	<b>Percentage of marks (Class / Division)</b>
10 <sup>th</sup> (SSC)				
12 <sup>th</sup> (HSC or Pre-Degree)				
Degree(Graduation) 1 <sup>st</sup> Year _____				
2 <sup>nd</sup> Year _____				
3 <sup>rd</sup> Year _____				
Any other (specify ) _____ _____				

17. Fluency in languages : Mark 'X' in appropriate column.

Languages	Read	Speak	Write	Remarks*
a) English				
b) Hindi				
c) Local (Specify)				
d) Others (Specify)				

\* Indicate whether any Certificate / Language Course done and the duration of the course, along with a copy of such Certificate. )

18. Work Experience :

Name of the Organisation	Post Held	Period of Service		Nature of Job
		From	To	

19. Relatives working in Air India Ltd. or its subsidiary companies.

Name	Designation	Company	Relationship

20. **Declaration** : I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfill the eligibility criteria according to the advertisement, my candidature will be rejected / services terminated without giving any notice or assigning reasons therefor.

Place : \_\_\_\_\_

(Signature of applicant)

Date : \_\_\_\_\_

Enclosures: As per the list of documents attached

**List of Documents (copies ) to be attached with the Application :**

**(Please also bring all ORIGINAL DOCUMENTS/CERTIFICATES for verification)**

i)	Application Fee, wherever applicable	
ii)	School Leaving Certificate	
iii)	10th Std / Matriculation Mark-sheet & Passing Certificate	
iv)	12th Std / Pre-Degree Mark-sheet and Passing Certificate	
v)	1 <sup>st</sup> Year Graduation Mark-sheet	
vi)	2 <sup>nd</sup> Year Graduation Mark-sheet	
vii)	3 <sup>rd</sup> Year Graduation Mark-sheet	
viii)	<u>Degree Certificate</u> or Provisional Degree Certificate	
ix)	Doctors' Certificate (in original) for Height & Weight	
x)	Caste Certificate in case of SC / ST /OBC candidates	
xi)	Discharge Certificate in case of Ex-Servicemen	
xii)	Experience Certificate	
xiii)	Nationality / Domicile Certificate	
xiv)	PAN Card Copy	
xv)	Aadhar Card Copy	

**“This certificate MUST have been issued on or after 1st January 2015.”**

**OBC Certificate Format**

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kum. \_\_\_\_\_ Son/Daughter of Shri/Smt. \_\_\_\_\_ of Village/Town \_\_\_\_\_ District/Division \_\_\_\_\_ in the \_\_\_\_\_ State belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:

(i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.

(ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.

(iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.

(iv) Resolution No. 12011/96/94-BCC dated 9/03/96.

(v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.

(vi) Resolution No. 12011/13/97-BCC dated 03/12/97.

(vii) Resolution No. 12011/99/94-BCC dated 11/12/97.

(viii) Resolution No. 12011/68/98-BCC dated 27/10/99.

(ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.

(x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.

(xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.

(xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.

(xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.

(xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.

(xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri/Smt./Kum. \_\_\_\_\_ and/or his family ordinarily reside(s) in the \_\_\_\_\_ District/Division of \_\_\_\_\_ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.

District Magistrate/

Deputy Commissioner, etc.

Dated:

Seal

**NOTE:** (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below:

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar and

(iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

Caste Certificate issued from Maharashtra State must be validated by social welfare Department of Maharashtra Government

## FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri\*/Smt/Kumari \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ Village/Town \_\_\_\_\_./District/Division\* \_\_\_\_\_ of the \_\_\_\_\_ State/Union Territory belongs to the \_\_\_\_\_ Caste\*/Tribe which is recognised as a Scheduled Caste/Tribe under :

\*The Constitution Scheduled Castes Order, 1950.

\*The Constitution Scheduled Tribes Order, 1950.

\*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951;

\*The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order, 1951;

[As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]

\*The Constitution (Jammu and Kashmir)\* Scheduled Castes Orders, 1956.

\*The Constitution (Andaman and Nicobar Islands)\* Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976

\*The Constitution (Dadra and Nagar Haveli)\* Scheduled Castes Order, 1962.

\*The Constitution (Dadra and Nagar Haveli)\* Scheduled Tribes Order, 1962.

\*The Constitution (Pondicherry) Scheduled Castes Order, 1964.

\*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.

\*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.

\*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.

\*The Constitution (Nagaland) Scheduled Tribes Order, 1970.

\*The Constitution (Sikkim) Scheduled Castes Order, 1978

\*The Constitution (Sikkim) Scheduled Tribes Order, 1978

\*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.

\*The Constitution (SC) Orders (Amendment) Act, 1990.

\*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991.

\*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996.

\*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002.

\*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.

\*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati\* \_\_\_\_\_ father/mother\* \_\_\_\_\_ of Shri/Shrimati/Kumari \_\_\_\_\_ of Village/Town\* \_\_\_\_\_ in /District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste\*/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the Station/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/Shrimati/Kumari\* and /or\*his/her\* family ordinarily reside(s) in Village/Town\* \_\_\_\_\_ District/Division\* of the State/Union Territory \* of \_\_\_\_\_.

Place \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ Designation \_\_\_\_\_ (with seal of Office)

State/Union Territory \_\_\_\_\_

\* Please delete the words, which are not applicable.

@ Please quote specific Presidential Order

% Delete the Paragraph, which is not applicable

Note : (a) The term 'ordinarily reside'(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

The following Officers are authorised to issue caste certificates :

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendary

Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.

2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

3. Revenue Officer not below the rank of Tehsildar.

4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

5. Certificates issued by Gazetted Officers of the Central or of a State Government countersigned by the District Magistrate concerned.

6. Administrator / Secretary to Administrator (Laccadive, Minicoy and Amindivi Islands).

