



HINDUSTAN INSECTICIDES LIMITED

(A GOVERNMENT OF INDIA ENTERPRISE)

P.O.RASAYANI-410207, DIST: RAIGAD. (MS)

TEL: 02192-250393,250394,FAX NO.: 02192 – 250392/970

Website: www.hil.gov.in; Email: hilrasayani@bsnl.in

CIN: U24211DL1954GOI002377

Hindustan Insecticides Limited, (A Govt. of India Enterprise) under the Administrative control of the Deptt. of Chemicals and Petrochemicals invites Applications from suitable candidates for the posts mentioned below:

Applications are invited for the following Posts:

A. On Regular Basis				
Sr.No	Name of Post, Pay Scale	Age as on 01/11/16	No. of posts & Category	Educational Qualification & Experience
A. Post to be filled on Regular Basis				
1.	Hindi Officer Rs. 16400- 3% -40500 (E-1) (Rs. 38800/- approx includes Basic, DA, HRA plus other allowances)	40 years	01 post Unreserved	Master's Degree in Hindi with English as a subject at degree level in English with Hindi as a subject at degree level. OR Master Degree in any subject with Hindi Medium and English as a subject at Degree level. 5 years experience of work connected with Hindi including journalism or credit of translation work of recognized published work in Hindi.
B. Special Recruitment Drive for Persons With Disability (PWD) On Regular Basis				
1.	Asstt. Manager (Mechanical) Rs. 20600- 3% -46500 (E-2) (Rs. 48800/- approx includes Basic, DA, HRA plus other allowances)	40 Years	01 post Reserved For PWD (HH Category)	Degree in Mechanical Engineering with 3 years experience in maintenance of Plant and Machinery in a chemical plant out of which one year should have been in a Supervisory capacity. Or Diploma in Mechanical Engineering with 7 years experience in maintenance of Plant and Machinery in a chemical plant out of which one year should have been in a Supervisory capacity.
2.	Analyst (Trainee) Rs.5000 /- 1 st year Rs.6000/- 2 nd Year (On completion of 2 years Training, will be regularized in appropriate grade)	30 Years	02 posts For PD (Partially Deaf) HH Category	B.Sc. (Chemistry) graduate. Preference will be given to candidate with 50% mark & above.
C. Purely on Contractual Basis (for 3 Years)				Educational Qualification & Experience
1.	Security Officer Consolidated Salary of Rs.34000/- per month & Subsidized Housing & other benefits etc. (Refer pt.nos.4&5)	65 Yrs	01Post Ex- Serviceman	The person should be a retired person from the Defense services having retired at least in the rank of Major from the Armed forces or equivalent in other Services or in the rank of Deputy Superintendent of police in the State Police Services and should have minimum 3 years experience in Industrial Safety matter.

2.	Sr. Draughtsman Rs.15000/- pm. plus other allowances/benefits	40 yrs	01	Diploma in Mechanical Engineering with experience in drawing office or Diploma in Draughtsman ship with 3 years experience in design and preparation of working drawing preferably on Chemical plant and Machinery.
3.	Electrician Rs.15000/- pm plus other allowances/benefits	40 yrs	04	Metric or ITI Trade Certificate in the respective Trade in both the case with One year Experience.
4.	Instrument Mechanic Rs.15000/- pm plus other allowances/benefits	40 yrs	02	Metric or ITI Trade Certificate in Instrument Mechanic Trade in both cases with One years experience in the trade.

HH: Hearing Handicap, PD: Partial Deaf,

Relaxation and Concessions:

1. **SC/ST/PWD candidates are exempted for payment of application fees.**
2. Upper Age limit for persons with disabilities shall be relaxable by 10 years (15 yrs for SCs/STs & 13 yrs for OBC candidates)
3. Age relaxation is as per the Govt. of India guidelines. Age relaxation of 5 yrs for SC/ST candidates, 3 years for OBC & Ex-Serviceman candidates.
4. Age is also relaxable by 5 years in the case of persons working in Central Government/Semi Government/Public Sector Undertaking.

How to apply :

1. Only such candidates would be eligible for the Post at **Sr. no. 1 & 2 in Part B** for reservation in the service / post who suffers from not less than 40% of disability & a candidate who wants to avail benefit of reservation would have to submit a Disability certificate issued by a Competent Authority in the prescribed format as per directives of Govt. of India.
2. Management reserves the right to relax age, qualification and experience as also to consider related qualification & experience in case of deserving exceptionally for PWD candidates.
3. Candidate must possess required qualification/experience as on 01/11/2016
4. **Candidates employed in Govt. Dept./PSU's etc. may forward their application through proper channel or produce NOC at the time of Interview.**
5. **For the Post at Sr.No 1 of part C i.e of Security Officer:** Rs.34000/-pm consolidated salary will be paid plus PF as per rules, 12 days Casual Leave per year, Public Holidays and conveyance / Bus facility. PF contribution for the post will be on the initial basic of Rs. 20600/-.
6. **For the Post at Sr. No. 2, 3 & 4 at Part C** Rs.15000/- pm consolidated salary, will be paid plus Annual Increment @ 3% of the consolidated salary, Canteen Facility and Bus Transport facility, etc. **PF contribution for the post of Sr. Draughtsman on the initial basic of Rs.7030/- and for the post Electrician & Instrument Mechanic will be on initial basic of Rs. 6540/-.**

7. The candidates are advised to ensure while applying that they fulfil the eligibility criteria and other requirements mentioned and that the particulars furnished by them are correct in all respect. Their candidature at all stage is purely provisional. In case it is detected at any stage of recruitment process that the candidate does not fulfil the eligibility criteria and/or does not comply with other requirements of this advertisement and /or he/she has furnished any incorrect or false information or has suppressed any material fact, his/her candidature is liable to be rejected. If any of the above shortcomings is or are detected even after appointment his/her services will be terminated without any notice.
8. Interested candidates meeting the above requirements may submit their application in the prescribed format given below, affixing recent passport size photograph along with self attested photocopies of testimonials (Proof of Age, Educational Qualification, Experience and Caste Certificate) failing which the applications are liable to be rejected. **Applications sent by email will not be entertained.**
9. **Application fees for various post is as under :-**
- a) SC/ST/PWD candidates are exempted from payment of Application Fees
 - b) Application fee is **Rs.500/- for post of Hindi Officer and Security Officer** and
 - c) Application fee is **Rs. 300/- for the post of Sr. Draughtsman, Electrician and Instrument Mechanic.**
- Applicants have to prepare DD in favour of “**Hindustan Insecticides Limited**” payable at **Rasayani.**
10. **Name of the Post applied for must be clearly super scribed /written on the top of the envelope in Capital Letters.**
11. **Applications without supporting documents/ incomplete information/ not fulfilling the prescribed criteria / received after closing date are liable to be rejected. HIL Shall not be responsible for any postal delay/loss in transit in submission of documents within specified time.**
12. Mere fulfillment of eligibility criteria/norms does not entitle a candidate to be called for test/interview.
13. Outstation candidates called for interview will be paid to and fro train fare by shortest route as per rules, only on production of their original tickets.
14. Any dispute in regard to the recruitment will be subject to the Courts/Tribunals having Jurisdiction of Dist. Raigad, Maharashtra. State

Interested Candidates those who fulfill the above conditions, may apply with complete details in our prescribed format given below along with application fee as applicable in favour of “**Hindustan Insecticides Limited**” payable at **Rasayani within 21 days** from the date of publication of this advertisement in employment news to the “Deputy General Manager (HR&A), Hindustan Insecticides Limited, Post – Rasayani, Taluka – Parnel, Dist – Raigad, 410 207, Maharashtra. Canvassing in any form will disqualify the candidate for the post applied for.

Note :

Last date of submission application with all enclosures is from the date of the advertisement published in the Employment News.



हिन्दुस्तान इनसैक्टिसाइड्स लिमिटेड ,Hindustan Insecticides Ltd.
भारत सरकार का उद्यम A Government of India Enterprise
रसायनी Rasayani - 410 207, जिला - Dist. रायगड Raigad,
महाराष्ट्र Maharashtra एस.टी.डी.कोड STD Code: 02192
टेलीफोन Telephone: 250393,394 वेब साईट Web site:www.hil.gov.in
सी.आइ.एन CIN: U24211DL1954GOI002377

रोजगार के लिए आवेदन

APPLICATION FOR EMPLOYMENT

For the post of

रोजगार कार्यालय की पंजीकरण सं. [यदि पंजीकृत हैं]

Emp. Exch. Reg. No [If registered]

के पद के लिए

For Office Use only

Application No:

Date of Receipt:

1. वैयक्तिक पृष्ठभूमि / PERSONAL BACKGROUND

1.1. पूरा नाम / FULL NAME

नाम, FIST NAME

पिता / पति का नाम, FATHER S /
HUSBANDS NAME

सरनाम, SURNAME

पासपोर्ट साईज
फोटो

Passport Size
Photo

1.2. वैयक्तिक पृष्ठभूमि PERSONAL BACKGROUND:

संवाद/ सूचना के लिए पता Address for Communication	स्थायी पता Permanent Address

1.2. माता- पिता या अभिभावक का विवरण Particulare of parents Or guardian:

माता- पिता या अभिभावक का नाम और पता [अभिभावक के मामले में रिश्ते का उल्लेख करें]Name and Address of parents Or Guardian [Mention relationship in case of guardian]	माता-पिता या अभिभावक की राष्ट्रीयता Nationality of parents or Guardian	निकट रक्त संबंधी के बारे में जानकारी, जिसे किसी आपात स्थिति में सूचित किया जाए [नाम, पता व फोन नंबर, यदि है] Particular of next of Kin to be informed in case of an emergency [Name, Address and Phone No., if any]

1.4. मोबाइल नंबर Mobile number: _____

1.5. ई मेल Email address: _____ (Compulsory for future correspondence)

1.6 लिंग Sex : पुरुष Male / स्त्री Female :

1.7. वैवाहिक स्थिति Marital Status : विवाहित Married / अविवाहित Unmarried / विधुर Widower / विधवा Widow

1.8. बच्चों की संख्या Number of children ----- पुत्र Son/ s ----- पुत्री [यों] Daughter/s

1.9. क्या परिवार नियोजन किया है Whether family planning adopted : हाँ Yes / नहीं No

1.10 . आश्रितों की संख्या Number of Dependents : -----

1.11. जन्म संबंधी विवरण Birth record;

- { i } जन्म तिथि Date of Birth : -----
 { ii } जन्म स्थान Place of Birth : -----
 { iii } राष्ट्रीयता Nationality : -----

1.12. शारीरिक विवरण Physical Data :

- { i } उँचाई Height : -----
 { ii } वजन Weight : -----
 { iii } विकलांगता, यदि है Disability, if any : -----
 { iv } क्या आप चश्मा पहनते हैं, ? यदि हों तो नंबर

Do you wear glasses? if so number : नहीं No / हों Yes, नंबर No. -----

- { v } क्या आपका कभी कोई बड़ा ऑपरेशन हुआ है ? यदि हों, तो कब और किस प्रकार का : -----

Do you under gone any major operation? If so when and what type of operation

1.13. शरीर पर पहचान संबंधी चिह्न, यदि कुछ है Identification mark, if any :-----

1.14. क्या आप अनुसूचित जाति / जनजाति से हैं ? यदि हों, प्रमाणपत्र [निर्धारित फार्म में] की सत्यापित प्रति साथ में लगाएं
Whether you belongs to Schedule Cast/ Tribe ? If so, please attach attested copy of certificate in prescribe form

2. योग्यताएं Qualifications :

2.1. शैक्षणिक Academic :

	संस्था का नाम व स्थान Name & place of Institution	पढाई की अवधि [वर्ष] Years attended	उत्तीर्ण परीक्षा Examination passed	उत्तीर्ण होने का वर्ष Year of passing	अंकों का प्रतिशत एवं श्रेणी Percentage of Marks & Rank	विषय Subjects
10 वीं						
12 वीं						
कालेज / Collage / विश्वविद्यालय University						

2.2. तकनीकी Technical / व्यवसायिक Professional

	संस्था का नाम व स्थान Name & place of Institution	पढाई की अवधि [वर्ष] Years Attended	उत्तीर्ण परीक्षा Examination passed	उत्तीर्ण होने का वर्ष Year of passing	अंकों का प्रतिशत एवं श्रेणी Percentage of Marks & Rank	विषय Subjects
स्कूल School						
कालेज / Collage / विश्वविद्यालय University						

2.3. अन्य Others : किसी संस्था की सदस्यता [यदि हो] Membership of Institution, if any :

2.4. विशेष पुरस्कार या अन्य कोई योग्यता [यदि जगह कम है तो किसी सादे कागज में लिखकर आवेदन के साथ लगाएं]

Special awards or Any other qualification [Write on a plain paper & attach with application, if the space is not sufficient]

3. अप्रेंटिसशिप और ट्रेनिंग Apprenticeship Or Training:

संस्था Organisation	अवधि Period	प्रकार एवं उद्देश्य Nature and purpose

4. अनुभव EXPERIENCE [पिछले रोजगार का Previous Employment]

[पहले वर्तमान रोजगार की जानकारी दें एवं किस प्रकार का कार्य करते थे, उसकी भी जानकारी दें]

[Give present employment first ,mention nature of work also]

अवधि Period		वर्ष एवं माह Years & Months	नियोक्ता Employer	पदनाम Designation	परिलब्धि [वेतन और भत्ते] Wages [Pay& Allowence	छोड़ने का कारण Reason for leaving
से From	तक To					

4.1. कुल अनुभव Total Experience [as mentioned at Column 4] (YY/MM/DD): _____

Please bifurcate the total experience in Govt. / Private sector as applicable.

a) सरकारी क्षेत्र में In Govt. Sector: _____

b) निजी क्षेत्र में In Private Sector: _____

5. उपलब्धियाँ व गतिविधियाँ Attainments & Activities :

5-1. भाषा Language मातृभाषा Mother Tongue अन्य भाषाएं Other Languages

पढ़ना Read : हाँ Yes / नहीं No हाँ Yes / नहीं No हाँ Yes / नहीं No

लिखना Write : हाँ Yes / नहीं No हाँ Yes / नहीं No हाँ Yes / नहीं No

बोलना Speak : हाँ Yes / नहीं No हाँ Yes / नहीं No हाँ Yes / नहीं No

5.2. खेलकूद संबंधी गतिविधियाँ, प्रवीणता सहित, यदि हैं [प्रमाण पत्रों की प्रतियाँ लगाएं]

Sports Activities, if any[Attach Copies]

5.3. पढाई के अलावा अन्य गतिविधियाँ [एन.सी.सी. , भाषण प्रतियोगिता आदि, प्रमाण पत्रों की प्रतियाँ लगाएं]

Extra curricular activities [N.C.C,Debating Clubs etc. [Attach copies of certificares]

5.4. शौक या अन्य गतिविधियाँ Hobbies or any other activities :

6.6.1. अन्य जानकारी Other Details :

क्या आप यह नियुक्ती बिना कंपनी के क्वार्टर के स्वीकार कर सकते हैं ?

Whether you can take up this assignement without company's residential accommodation ?

हाँ Yes / नहीं No _____

Signature हस्ताक्षर

6.2 संदर्भ References :

जिम्मेदार व्यक्ति होने चाहिए, जो कि आवेदक के कार्य और चरित्र से अच्छी तरह परिचित हों लेकिन उसके रिश्तेदार न हों. Should be responsible persons intimately acquainted with applicant's work and charactrt but not related by blood.

नाम Name

व्यवसाय Occupation

पता Address

1. _____
2. _____
3. _____

6.3. यदि चयन हुआ तो ड्यूटी पर उपस्थित होने में कितना समय चाहिए ? If selected, how much time you will take to join ?

6.4. क्या आपका हि.इ.लि. में पहले भी किसी पद के लिए इंटरव्यू हुआ है ? और यदि हुआ है तो उसकी जानकारी दें .
Have you been interviewed for any post in HIL & if so, give details .

6.5. क्या आपको दुराचण के किसी कार्य के लिए बर्खास्त या दंडित किया गया है? यदि हाँ तो उसका विवरण दें .
Have you been dismissed / punished for any act of misconduct ? if yes give details.

हाँ Yes नहीं No

6.6. क्या आपको किसी अपराध के लिए गिरफ्तार / दंडित किया गया है ? यदि हाँ तो उसका विवरण दें .
Have you ever been arrested / convicted by a court for any criminal offence ? if yes give details.
हाँ Yes नहीं No

6.7. इस वेतन श्रेणी में कितना न्यूनतम वेतन स्वीकार है ? कृपया उसका उल्लेख करें :
Please state minimum salary in the grade acceptable to you

6.8. क्या आप शिफ्ट में काम करने के लिए तैयार हैं ? Are you willing to work in shifts ? हाँ Yes नहीं No

7. सेना या अन्य कोई राष्ट्रीय सेवा Military or any other National Service :

अवधि Period से From तक To	रैंक Rank	सर्विस ब्रांच Service Branch	ड्यूटी Duty

8. क्या आप भारत में कहीं भी काम करने के लिए तैयार हैं ? Are you willing to work any where in India ?
हाँ Yes नहीं No

9. यदि हिन्दुस्तान इनसेक्टिसाइड्स लिमिटेड में कोई रिश्तेदार काम करते हैं, तो उनका विवरण.
Particulars of relatives employed in HIL, if any.

नाम Name	पदनाम Designation	कर्मचारी सं. Employee No

10. संलग्न प्रमाणपत्रों की सूची List of copies of testimonials attached :

1.----- 2.----- 3.-----
4.----- 5.----- 6.-----

11. संलग्न डिमांड ड्राफ्ट का नंबर दिनांक: धनराशि
Attached Demand Draft No Date Amount

12. प्रश्नावलि को भरकर भेजें, यदि संलग्न है. Please fill up questioners, if attached

घोषणा Declaration

मैं प्रमाणित करता हूँ कि, इस आवेदन पत्र में भरा गया विवरण, मेरी जानकारी और विश्वास के अनुसार पूर्ण और सही है। यदि हिन्दुस्तान इनसेक्टिसाइड्स लिमिटेड में मुझे रोजगार मिल जाता है तो मैं कंपनी के वर्तमान और भविष्य में लागू होनेवाले नियमों का पालन करने के लिए सहमत हूँ। मैं यह भी समझता हूँ कि, केवल फार्म भरकर देने या इंटरव्यू में बुलाने मात्र से, एच.आई.एल. मुझे रोजगार देने के लिए वचनबद्ध नहीं है।

I certify that the statements made by me in this application are true, complete and correct to the best of my knowledge and belief and made in good faith. Further, in the event of my being employed by the Hindustan Insecticides Ltd., I agree to abide by all the rules and regulations of the company now in force or that may be established. I also understand that there is no commitment on the part of HIL to provide me employment in sending me this form or calling me for interview

दिनांक Date: -----

स्थान Place : -----

आवेदक के हस्ताक्षर Signature of Applicant