GOVERNMENT OF INDIA
TELECOM DISPUTES SETTLEMENT & APPELLATE TRIBUNAL
4th Floor, Room No.478, Hotel Samrat, Chanakyapuri, New Delhi110021

No.3/1/2016/Admin./TDSAT /5828 Dated: 15th February, 2017

CIRCULAR

Applications are invited for filling up of the following posts in the Telecom Disputes Settlement and Appellate Tribunal, New Delhi, on deputation basis (initially for 3 years) / retired person on contract basis (initially for 1 year) from suitable candidates, who fulfill the eligibility conditions as shown below :-

(A) Eligibility and terms /condition for Deputation

Sl. No.	Name of the Post	No. of Post	Level in Pay Matrix in 7th CPC	Classification	Eligibility Conditions
1.	Desk Officer	1	Level 8	General Central Service, Group 'B' Gazetted, Non-Ministry	Officers of Central/State Government/Courts/Tribunals/ PSUs/Autonomous bodies and holding:- an analogous posts on regular basis; OR a post in the Level 7 of the Pay Matrix as per 7th CPC and having two years of regular service in the grade.
2.	Librarian	1	Level 8	General Central Service, Group 'B', Gazette d, Non Ministerial	Officers in Central/State Government/Courts/ Tribunals (including this Tribunal)/PSUs/Autonomous bodies/Universities and Education Institutions of Central/State Government and holding:- a) an analogous posts on regular basis; OR a post in the **Level 7 of the Pay Matrix as per 7th CPC** and having two years of regular service in the grade. OR a post in the **Level 6 of the Pay Matrix as per 7th CPC** and having six years of regular service in the grade. b) Degree/Diploma in Library Science of a recognized University or Institute; **Desirable:** Master Degree in Library Science of a recognized University, Degree in Law and having knowledge of computer, experience in a responsible capacity in a Library.

3.	Accountant	1	Level 8	General Central Service, Group 'B', Gazetted, Non Ministerial	Officers in Central/State Government/Court/Tribunal/PSUs/ Autonomous bodies holding:- a) an analogous posts on regular basis; OR a post in the level 7 pay Matrix of 7th CPC or corresponding IDA scale in case of PSUs and having two years of regular service in the grade; OR a post in the level 6 Pay Matrix of 7th CPC or corresponding IDA scale in case of PSUs and having six years of regular service in the grade. b) Possessing any one of the following qualifications:- i) a pass in SAS or equivalent examination conducted by any of the organized accounts departments of the Central Government ; or ii) Successful completion of training in Cash and Account work in ISTM or equivalent and experience in Cash Accounts and Budget work.
4.	Assistant	1	Level 6	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial.	Officials in the Central/State Government/ Courts/Tribunals/PSUs/Autonomous bodies having a degree from a recognized University and holding;- a) analogous post on regular basis; OR b) a post in the **Level 4 of the Pay Matrix as per 7th CPC** with 10 years of regular service in the grade.

The pay of the officer selected will be regulated in accordance with DOP&T order. O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.6.2010 as amended from time to time.

The maximum age limit for appointment on deputation shall be 56 years as on the closing date for receipt of applications.

The applications in the prescribed Proforma (Annexure-I) available in the website of TDSAT(www.tdsat.nic.in), from eligible officers who can be spared in the event of their selection may be forwarded in the name of Director, TDSAT within 45-days of publication of the advertisement in the Employment News along with (a) up-to-date photo copies of the annual confidential reports/APAR for the last five years: (b) Vigilance Clearance Report clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned; (c) Statement showing the minor/major penalties imposed, if any, and (d) Integrity Certificate.

(B) **Eligibility and terms/condition for contract**(For Sl. No. A (2)

1. Retired officials who have superannuated after working in Central/State Government /Courts/ Tribunals/PSUs/ Autonomous bodies and are less than 62 years of age on closing date of receipt of application.

2. Such officials should have been working as Librarian in their original cadre/ service before superannuating. They should have their own housing (accommodation) in Delhi as accommodation will not be provided by TDSAT. They should have good computer experience in a responsible capacity in a Library.

3. Selected candidates (s) shall not utilise or part with the data collected during their assignment in TDSAT, to any third party. They shall also hand over the entire set of records in their possession to TDSAT before the expiry of their contract.

4. TDSAT shall pay monthly fee on contract basis determined on the basis of Last Pay drawn.

5. During period of engagement in TDSAT, no outside employment is permitted.

6. Entitled for 8 Casual leaves in a year with pro-rata entitlement for part of a year. Entitled to Gazetted leaves, weekly off. No other leave admissible. However, may be called for work on Holidays and weekly off without any extra remuneration.

7. The contract may be terminated by way of written notice of 15 days if work is not to satisfaction of TDSAT or found lacking in honesty/integrity/conduct. TDSAT also reserves right to terminate contract by way of written notice of 30 days without assigning any reasons whatsoever.

8. Application may be submitted in prescribed proforma (Annexure-II) along with self-attested supporting documents so as to reach undersigned within 45 days of publication of this Circular in Employment News.

Note: In both cases - (A) and (B) preference would be given to persons having experience of working in Courts.

(Robin Adaval)
Director

Annexure-I

PROFORMA FOR APPLICATION FOR THE POSTS IN THE TELECOM DISPUTES SETTLEMENT & APPELLATE TRIBUNAL (TDSAT) ON DEPUTATION BASIS.

Post applied for: _____

Grade of Pay & Pay Band: _____

Passport size photograph

1. Name of the Applicant: ----------

2. Service to which you belong and date of entry in the Govt. Service: ----------
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3. Name and Address (with Tele No.) of Office where working at present: ----------
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4. Address for Correspondence: ----------

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5. Contacts: (a) Mobile ----------
(b) Landline ----------
(E-mail) ----------

6. Sex (Male/Female): ----------

7. Date of Birth: ----------

8. Date of Retirement: ----------

9. Present post held: ----------

   (a) Date of appointment in the present post: ----------

   (b) Pay Band and Grade Pay w. e. f. _____

   (c) Whether the present post is held On deputation: ----------

   (d) If yes, mention name of parent office, Post held on regular basis and date of Appointment thereon: ----------
_____
_____

10. Educational Qualifications (Graduation onward):

Exams passed	University/ Instt. /Board	Year of Passing	Duration of Course	Subjects	Percentage of Marks

11. Details of training undergone, if any: _____

12. Details of proficiency in computer: _____

13. Whether belongs to SC/ST/OBC: _____

14. Details of employment in chronological order (If needed, enclose a separate sheet duly authenticated by your signature in the format below):

Office/Instt/Org.	Post Held	Period		Nature of Appointment (Regular/Adhoc/ Deputation	Scale of Pay and Basic Pay/ Pay Band & Grade Pay	Nature of Duties
		From	To			

15. (a) Whether eligible as per prescribed eligibility criteria for the post applied: _____

(b) If yes, indicate specific criteria being fulfilled _____ (both essential & desirable wherever applicable): _____

(Signature of the applicant)
Name & Designation in Block Letters

Date:
Place:

Recommendation of the Competent Authority

i) Certified that the information furnished by the candidate has been verified from records and found to be correct.

ii) Certified that copies of last 5 years ACRs duly certified by the Gazetted Officer are attached.

iii) Certified that no vigilance enquiry is pending or contemplated against the individual and no (major or minor) penalty has been imposed on him/her during the preceding five years.

(Signature of the Officer with Seal)
Name :_____
Designation:_____
Office:_____

Annexure-II

Application for engagement on contract basic in TDSAT

Recent self attested passport size color photograph be pasted

Post Applied for :_____

1. Name of Applicant :
2. Father's name
3. Residential Address
4. Contact No. : Landline: Mobile:
5. E-mail :
6. Date of birth
7. Name of Service- Central/State Government /Court/Tribunals/PSUs/ Autonomous body etc from where retired. :
8. Date of retirement :
9. Basic Pay last drawn (Pay in PB-GP) :
10. Postings held during the last 5 years Before retirement. :
11. Educational Qualifications :
12. Details of Computer knowledge :
13. Any other information :
14. Self attested copy of P.P.O/LPC Enclosed : Yes/No
15. Additional relevant information, in Support of your suitability for said Engagement . Attach separate sheet, If necessary. : Yes/No

Declaration: I do hereby declare that the information stated above are true to the best of my knowledge and if subsequently it is found that any part or whole of the information are false or wrongly stated, my candidature will be liable for cancellation.

Place:

Date: Signature of the applicant