

F.No. II/4(13)/2013-Estt.-248

Government of India
Ministry of Home Affairs
Narcotics Control Bureau

West Block No.1, Wing No.5,
R.K.Puram, New Delhi-110 066.

Dated: 04-03-2015

Sub: **Filling up the post of Operator Telecommunication in Narcotics Control Bureau on deputation Basis.**

The Narcotics Control Bureau, Ministry of Home Affairs, intends to fill 04 existing/anticipated vacancies in the grade of Operator Telecommunication on deputation basis in the offices of this Bureau as mentioned below:

Name of Post	Number of Vacancies	Pay Band & Grade Pay	Places
Operator Telecommunication	04	PB-1 Rs.5200-20200 with GP of Rs.2800/-	Chennai, Kolkata, Lucknow, Jodhpur, Jammu & Ahmedabad,

2. The number of vacancies are subject to increase or decrease. However, applicants, if selected are liable to serve anywhere in India.

3. There is a possibility for permanent absorption in NCB in future as per provision contained in the RRs of Operator Telecommunication and DOP&T instructions issued from time to time, in case of willing & eligible candidates.

4. Application (Curriculum Vitae) in the enclosed format of willing and eligible candidates whose services can be spared, without delay, in the event of their selection may be forwarded through proper channel along with (i) copies of ACRs for the last 5 years duly attested (with stamp) on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent (ii) Integrity Certificate (iii) vigilance clearance certificate as per proforma enclosed & (iv) major / minor penalty statement for the last 10 years and Cadre clearance certificate incorporating that "in the event of his / her selection, he will be relieved to join NCB on deputation basis" so as to reach the Deputy Director(Admn.), Office of the Directorate General, Narcotics Control Bureau, West Block No.1, Wing No.5, R.K.Puram, New Delhi-110066, within **60** days from the date of issue of this circular. The eligibility condition is given as under:-

Operator Telecommunication PB-I (Pay scale of Rs. 5200-20200+Grade Pay Rs.2800) (General Central Services, Group 'C' Non-Gazetted, Technical)

By deputation basis:-

Officers of the Central Government:-

(i) Holding analogous post on regular basis; or

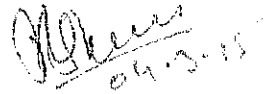
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- (ii) Grade-II Radio Operator from Central Armed Para Military Forces or Police or Directorate of Preventive Operations (Customs and Excise or Directorate of Coordination Police Wireless) having minimum five years experience in the grade).

Knowledge of Morse operating/typewriting at 30 words per minute essential.

5. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.
6. The terms and conditions of deputation will be governed in accordance by the Department of Personnel & Training's OM No. 6/8/2009-Estt. (Pay II) dated 17.6.2010, as amended from time to time.
7. The age limit for appointment on deputation basis shall be not exceeding fifty six years on the closing date of receipt of applications.
8. It may be noted that in the event of their selection, the candidates will not be allowed to withdraw their candidature.

Encls: As above.



(N.R.Sharma)
Assistant Director (Admn.)

Copy to:-

1. Ministry of Home Affairs, IS-II Division, NCB Section, Hall No.B, 1st Floor, NDCC-II Building, Jaisingh Road, New Delhi.
2. Member (P&V), CBEC, North Block, New Delhi.
3. Member (P&V), CBDT, North Block, New Delhi.
4. Director, IB, MHA, North Block, New Delhi.
5. Director, CBI, North Block, New Delhi.
6. DG, CRPF, CGO Complex, New Delhi.
7. DG, BSF, CGO Complex, New Delhi.
8. DG, CISF, CGO Complex, New Delhi.
9. DG, ITBP, CGO Complex, New Delhi.
10. DG, Railway Protection Force, Rail Bhawan, New Delhi-1.
11. DG, SSB, East Block-V, RK Puram, New Delhi.
12. DG, Coast Guard
13. DG, DRI, I.P.Estate, New Delhi.
14. All Commissioner, Customs & Central Excise
15. The Commissioner of Delhi Police, IP State, New Delhi
16. Director, Directorate of Enforcement, Ministry of Finance, Lok Nayak Bhawan, New Delhi.
17. Director, National Crime Records Bureau, East Block-7, R.K.Puram, New Delhi.
18. Deputy Director General (Admn.), Central Economic Intelligence Bureau, 6th Floor, Janpath Bhawan, New Delhi.
19. Narcotics Commissioner, Central Bureau of Narcotics, 19, The Mall, Morar, Gwalior.
20. Office of JS (T) & CAO, Ministry of Defence, E-Block, New Delhi-110011.
21. The AD (Comn.), NCB HQ, New Delhi for uploading circular in NCB website.

CURRICULUM VITAE PROFORMA**(For application for the post of in Narcotics Control Bureau)**

1.	Name and Address (in Block Letters)					
2.	Date of Birth (in Christian era)					
3.	Date of retirement under Central/State Government Rules					
4.	Educational Qualifications					
5.	<p>Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)</p> <p>Essential</p> <p style="text-align: right;">(1) (2) (3)</p> <p>Desired</p> <p style="text-align: right;">(1) (2)</p>	<p>Qualifications/ Experience required</p>	<p>Qualifications/ Experience possessed by the officer</p>			
6.	Please State clearly whether in the light of entries made by you above, you meet the requirement of the post					
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient					
	Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)

8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent	
9.	In case the present employment is held on deputation/contract basis, please state-	
	a) The date of initial appointment	
	b) Period of appointment on deputation/contract	
	c) Name of the parent office/organization to which you belong .	
10.	Additional details about present Employment	
	Please state whether working under (indicate the name of your employer against the relevant column)	
	a) Central Govt	
	b) State Govt.	
	c) Autonomous Organisation	
	d) Government Undertaking	
	e) Universities	
	f) Others	
11.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
12.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
13.	Total emoluments per month now drawn	
14.	Additional information, if any, which you would like to mention in support of your suitability for the post.	
	(This among other things may provide information with regard to	

	<p>(i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient).</p>	
15.	<p>Please state whether you are applying for deputation (ISTC)/Absorption/Re- employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non- Government Organisations are eligible only for Short Term Contract.)</p>	
16.	<p>Whether belongs to SC/ST/OBC</p>	
17.	<p>Remarks (The candidates may indicate information with regard to</p> <p>(i) Research publications and reports and special projects</p> <p>(ii) Awards/Scholarship/Official Appreciation</p> <p>(iii) Affiliation with the professional bodies/institutions/ societies and</p> <p>(iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date : _____

Signature of the candidate
Address _____

Countersigned

(Employer with Seal)

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER
HEAD OF OFFICE/FORWARDING AUTHORITY**

1. Certified that the particulars furnished by Shri/Smt/Kum. _____ are correct and he/she possess educational qualifications and experience mentioned in Annexure-II above
2. It is also certified that there is no vigilance/Disciplinary case either pending or being contemplated against him/her.
3. His/her integrity is certified.
4. No major or minor penalty was imposed on Shri/ Smt /Kum. _____ during the last 10 years.
5. Copies of ACRs for the last 5 years upto 2009-10 duly attested (with rubber stamp) on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent is enclosed.
6. The Competent Authority has accorded cadre clearance to Shri/Smt/Kum _____ and in the event of his/her selection, he/she will be relieved to join NCB on deputation basis.

Place:- _____

Signature

Name, designation

Date: _____

& Tele No.